



An Institution of
the Society for the Higher Education
of Women in India

Office of the Principal

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Minutes of the 2nd Meeting of the Academic Council of Sophia College (Autonomous) held in the AV Hall on Monday, 22nd April 2019 at 2.00 p.m.

The meeting was opened by the Chairperson, Dr. Yasmin Khan, In-charge Principal of the college and was attended by all the Heads of Departments, the additional nominated members of staff and Ms. Gilda Pereira as Member Secretary. Dr. Khan requested Dr. (Sr) Ananda Amritmahal (whose application for extension of services as principal from 62 years to 65 years was being processed by the Government) to conduct the proceedings on her behalf.

The meeting commenced with Sr. Ananda welcoming all the members.

The three nominees of the University, Dr. M.M.V. Ramana and Dr. Uttara Sahastrabuddhe and Dr. Anushree Lokur were unable to attend and had excused themselves.

Dr. Usha Mukundan and Ms. Zara Murao from the panel of four experts from outside the college were absent. Dr. Rajiva Kothurkar and Ms. Padmini Somani, from the panel of four experts, were present.

The minutes of the previous meeting were read and approved. The resolution was proposed by Sr. Patricia D'Souza and seconded by Dr. M. Colaco.

During the earlier meeting, Sr. Ananda had presented a summary of each department's syllabi, highlighting the titles of papers along with the course codes and whether that paper was revised and to what extent. During the current meeting, the papers that had not undergone revision earlier, but which had incorporated changes, were reviewed. These changes had been earlier approved by the respective boards of studies. The revised syllabi are attached herewith.

The resolution approving these changes was proposed by Ms. Swarupa Kamat and seconded by Dr. (Ms.) Andrea Coutinho.

The decision taken regarding debarring students with less than 50% attendance had been implemented and the repercussions of this action were yet to be seen.

Dr. Hemalatha Ramachandran suggested that changes in the syllabi be indicated on the reverse of the hard copy of the current syllabus. This was to facilitate setting of ATKT papers. In response to this, Ms. Swarupa Kamat proposed that when students were given the syllabus for each year, the syllabus should have the academic year printed on top. Copies of the same are to be maintained with the administrative office as well as the library.

It was suggested that both hard as well as soft copies of the syllabi of all subjects be forwarded soon to both principalsophia@gmail.com and sophiaautonomy@gmail.com. This was necessary as the website is in the process of being updated.

A formal induction program would be held for staff who had joined college in the last five years.

Two rounds of meetings of the Board of Studies, the Academic Council, and the Governing Body would be held in the coming academic year. The tentative date for the AC meeting is 18th September 2019.

The meeting concluded with Sr. Ananda thanking everyone for attending the meeting.



Dr. (Sr) Ananda Amritmahal
Principal, Sophia College Autonomous